

Printing, copying and scanning services

are available at the Montvale Library

- **Black & white copies/ prints: \$.10 per page/side**
Seniors- \$.05 per page/side
- **Color Copies/ prints: \$. 25 per page/ side**
Seniors- \$.15 per page/ side
- **Scanning - no charge**



All sit down computers have the capability of printing and the printer is located behind the circulation desk.

Patrons can not supply their own paper as this may cause issues with the new printers.

Please select black and white OR color when you are setting your print options before each print job as you will be charged accordingly.

Please take your time before selecting print- you are responsible for paying for all printed sheets, even if you make a mistake.

There is a limit of 20 pages per person per day to be printed from a sit down computer.

Copies can be made at our copy machine behind the circulation desk depending on the availability of a staff member to assist.

Number of items to be copied and number of copies to be made can be limited based on availability of machine, tonner, etc.

Fee is due at the circulation desk when you pick up your printed documents as soon as they are printed- cash only.

*****Patrons age 65 and older are eligible for a senior citizen discount. Please tell our staff if you are eligible for this discount before paying. Thank you!**