

Minutes of the Montvale Public Library  
Board of Trustees Meeting  
held in the Montvale Library Activity Room on Thursday, July 28, 2022

**I. Roll call**

Meeting called to order at 7:30pm

In Attendance

Giulia Bombace

Tom Bonnell

Theresa Cudequest

Tammy King

Nancy Racich

Vicki Slockbower

Geralyn Westervelt

Excused Absence

Darren Petersen

Ms. Slockbower read aloud and stated that the requirements of the Open Public Meetings Act have been satisfied.

**II. Minutes**

The Minutes of the June 23, 2022 Board of Trustees meeting were approved:

Racich, 1st

Bonnell, 2nd

Unanimously carried

**III. Director's Report**

**Administration**

Ms. Bombace proudly reported the June 2022 circulation number is back to pre-covid high.

#### **IV. Bills**

Be it resolved by the Board of Trustees of the Montvale Free Public Library that the attached June 2022 bill list be approved, totaling \$22,821.24.

Bonnell, 1st

Racich, 2nd

Unanimously carried

#### Financial Report - June 2022

NJ Cash Management Fund	\$ 57,650.35
Reserves	\$ 17,822.92
Chase Checking	\$ 69,346.10
Chase Savings	<u>\$ 36,857.71</u>
Closing Balance	\$106,203.81

#### **V. Unfinished Business**

##### **Reading Garden**

Ms. Bombace reported on the progress and possible options for the project.

##### **Job Search (Reference Librarian)**

Ms. Bombace reported that interviews will be conducted in the following weeks.

##### **Code of Conduct**

Ms. Bombace highlighted the changes/additions made to the current Code of Conduct. Ms. Slockbower and Ms. Westervelt will review the completed proposal before presenting it to the board for approval in the next meeting.

#### **VI. New Business**

##### **Job Search (Circulation Staff)**

Ms. Bombace presented the job descriptions on the position left open by the resignation of part-time Circulation Department staff Ms. Laura Drager.

##### **Meeting with Cintas**

Ms. Bombace reported on the details from a meeting with Cintas representative regarding cleaning supplies and replenishments monthly subscription.

### **Collection Development Policy**

Ms. Bombace reported on the recent incident involved with the current Library Collection Development Policy and asked the board to review and provide feedback on any changes/updates needed.

### **Library Strategic Plan**

Ms. Bombace reported on the research progress of the Library Strategic Plan.

### **VII. Adjournment, 8:18 pm.**

Westervelt, 1st

King, 2nd

Unanimously carried

Respectfully Submitted,  
Joanne Prieto