

Minutes of the Montvale Public Library  
Board of Trustees Meeting  
held in the Montvale Library Activity Room on Thursday, April 28, 2022

**I. Roll call**

Meeting called to order at 7:39pm

In Attendance

Giulia Bombace

Tom Bonnell

Theresa Cudequest

Nancy Racich

Tammy King

Geralyn Westervelt

Excused Absence

Darren Petersen

Vicki Slockbower

Ms. Westervelt read aloud and stated that the requirements of the Open Public Meetings Act have been satisfied.

**II. Minutes**

The Minutes of the March 24, 2022 Board of Trustees meeting were approved:

Racich, 1st

Bonnell, 2nd

Unanimously carried

**III. Director's Report**

**Administration**

Ms. Bombace reported on the progress of building repairs and upcoming library program ideas. Special highlight: March circulation number is higher than March 2019 (pre-pandemic!).

Ms. Cudequest shared positive feedback heard from the public.

#### **IV. Bills**

Be it resolved by the Board of Trustees of the Montvale Free Public Library that the attached March 2022 bill list be approved, totaling \$20,534.16

Westervelt, 1st

Racich, 2nd

Unanimously carried

#### **Financial Report - March 2022**

NJ Cash Management Fund	\$ 57,650.35
Reserves	\$ 17,822.92
Chase Checking	\$ 69,346.10
Chase Savings	<u>\$ 36,857.71</u>
Closing Balance	\$106,203.81

#### **V. Unfinished Business**

##### **New Book Drop**

Ms. Bombace reported on the installation plan.

##### **Rewriting Code of Conduct**

Ms. Bombace reported on the progress and will share the draft with Ms. Slockbower and Ms. Westervelt for review before presenting it to the board for approval in the next meeting.

##### **Audit**

Ms. Bombace reported on the feedback received from the auditor.

#### **VI. New Business**

##### **Financial Disclosure**

Library trustees 2022 financial disclosure filing is due on April 30, 2022.

##### **Library of Things**

Library of Things, a trendy and popular program that shows what libraries have to offer besides the traditional items, such as books and movies. Ms. Bombace shared ideas on what Montvale can offer.

##### **Charge for paper/copies**

Ms. Bombace reported the need to impose small fees for paper/copies.

**Possible closing date for staff meeting/projects**

Ms. Bombace requested a special library closing on Friday, May 20, 2022 for Summer Programs Preparation.

Motion to approve the closing of the Library on Friday, May 20, 2022, was made.

Westervelt, 1st

King, 2nd

Unanimously carried

**VII. Adjournment, 8:29 pm.**

Racich, 1st

Westervelt, 2nd

Unanimously carried

Respectfully Submitted,

Joanne Prieto