

Minutes of the Montvale Public Library  
Board of Trustees Meeting  
held in the Montvale Library Activity Room on Thursday, February 24, 2022

**I. Roll call**

Meeting called to order at 7:32pm

In Attendance

Giulia Bombace

Tom Bonnell

Theresa Cudequest

Tammy King

Darren Petersen

Nancy Racich

Vicki Slockbower

Geralyn Westervelt

Ms. Slockbower read aloud and stated that the requirements of the Open Public Meetings Act have been satisfied.

**II. Minutes**

The Minutes of the January 27, 2022 Board of Trustees meeting were approved:

Bonnell, 1st

Racich, 2nd

Unanimously carried

**III. Director's Report**

Budget proposal 2022 - Ms. Cudequest shared a positive outlook. Ms. Bombace reported she had started researching for a new bookdrop.

#### **IV. Bills**

Be it resolved by the Board of Trustees of the Montvale Free Public Library that the attached February 2022 bill list be approved, totaling \$16,422.12

Westervelt, 1st

Bonnell, 2nd

Unanimously carried

#### **Financial Report - January 2022**

NJ Cash Management Fund	\$ 57,650.35
Reserves	\$ 17,822.92
Chase Checking	\$ 69,346.10
Chase Savings	<u>\$ 36,857.71</u>
Closing Balance	\$106,203.81

#### **V. Unfinished Business**

##### **Renewal of BCCLS Bylaws Certification**

Ms. Slockbower represented the board and signed the certification.

##### **Renewal of Oaths of Office**

Ms. Slockbower and Mr. Petersen signed the renewal of Oaths of Office.

Ms. King, who is attending this meeting virtually, will sign the renewal of Oaths of Office at a later date.

#### **VI. New Business**

##### **Review Covid Policies - Mask Mandate**

Effective March 1, 2022, masks wearing will be optional for library patrons.

##### **Rewriting Code of Conduct**

The current Library Code of Conduct was last updated in 2007. Ms. Bombace reported the need for an update. Ms. Bombace will share the draft with Ms. Slockbower and Ms. Westervelt for review before presenting it to the board for approval in the next meeting.

### **Update Cleaning Contract**

Ms. Bombace reported that the current cleaning company agreed to adjust the weekly hours to meet the budget.

### **VII. Adjournment, 8:09 pm.**

Racich, 1st

Bonnell, 2nd

Unanimously carried

Respectfully Submitted,

Joanne Prieto